



Experience Works! PLUS Internship Program

A program of the Westmoreland-Fayette Workforce Investment Board

Please review the EWP Handbook for full program eligibility and application processes. The WFWIB funds internships at its discretion and reserves the right to screen worksite and individual intern applications to ensure program eligibility. We cannot guarantee an interview or internship offer if a student is referred to one of the following organizations. Program spots are limited and filled on a rolling basis.

Internship Job Title:

Business Associate

Location:

Uniontown, PA

Responsibilities:

- Interview/survey Businesses located in the central business district
- Maintain database of business and assist holding monthly Business Meetings
- Establish/Maintain social media presence for UDBDA
- Research Business financing and prepared services for businesses
- Assist with the creation of a Business Improvement District (BID)
- Assists with coordinating a Low Interest Loan program
- Assists with community coordination and project development
- Conducts surveys to includes community surveys and surveys
- Website Development

Critical Skills:

Strong writing and research skills, detail oriented and ability to prioritize, ability to multitask and work independently strong interpersonal skills, undergraduate or graduate in business development or planning and community development or communications