

WESTMORELAND-FAYETTE WORKFORCE DEVELOPMENT BOARD
AGENDA - MONDAY, MARCH 23, 2026
Meeting conducted – 1:00 P.M.
Zoom/In-Person
Fayette PA CareerLink®, 112 Commonwealth Drive
Lemont Furnace, PA 15456

- I. Roll Call
- II. Public Comments
- III. Welcome New Board Member – Peter Dewil
- IV. Vote on Agenda Items
 - Approval of Minutes from December 8, 2025
 - Approval of the Statement of Financial Position
- V. Audit Report Year Ending June 30, 2025 – Presented by DiBlasio & DiBlasio
 - Audit Report Year Ending June 30, 2025 – Motion to Approve
 - Federal 990 Tax Return – Motion to Approve
 - Bureau of Charitable Organizations – BCO-10 – Motion to Approve
- VI. Guest Speakers – Angela Kenes, Coordinator, Adult Basic Literacy Education, Chelsea Synder, Coordinator, Adult Basic Literacy Education - Title II Report
- VII. Finance Committee Report – Mandy Zalich
 - Request for Bid Single Audit Provider
 - Request for Bids/3 Years 2026, 2027, 2028
 - Will be recommended at June Board Meeting -- Prior cost \$66,000.00
 - Review Budget Line-Item Title Recommendation; Adjust Line-Item Title from Uncommitted to Restricted – Motion to Recommend
- VIII. Customer Service Committee – Jim Rugh
 - OJT & ITA Update
 - Transfer of Funds from Dislocated Worker to Adult in the Amount of \$200,000.00 – Motion to Recommend
- IX. Executive Committee Report – Doug Decker
 - Adjust Budget Line-Item Title from Uncommitted to Restricted – Motion to Approve
 - Transfer of Funds from Dislocated Worker to Adult in the Amount of \$200,000.00 – Motion to Approve
- X. Youth Committee Meeting – Doug Decker/Kim Hawk
 - Experience Works! Request for Funds (RFP) Recommendations for April 1, 2026 – December 31, 2026 – Motion to Approve
 - Private Industry Council of Westmoreland/Fayette Inc. (PIC) in the amount of \$129,105 to serve 25 youth/young adults (20) TANF (5) WIOA OSY in Westmoreland County only - Motion to Approve
 - Fayette County Community Action Agency (FCCAA) – in the amount of \$129,105 to serve 25 youth/young adults (20) TANF (5) WIOA OSY in Fayette County only – Motion to Approve

XI. Executive Director Report – Janet Ward

- Recent Grant Awards & Submittals
- WIOA Reauthorization & State Budget Update
- WIOA Performance Reports
 - PY2024 Final (Federal)
 - PY2025 Second Quarter

XII. New Business – Janet Ward

- Contract Modification for Experience Works! PLUS from April 1, 2026 – December 31, 2026 Fayette Community Action Agency (FCCAA) in the amount of \$63,300.00 to serve (10) TANF Eligible Youth - Motion to Approve
- Staffing Update – Youth Services Manager Position
- Upcoming Programs/Events
 - 2026 PWDA Individual Governors Award Winner
 - Board Retreat – June 8, 2026
 - 25th Anniversary – May 20, 2026
 - Teacher-in-the-Workplace Event – May 31, 2026
 - Industry Partnership Events – Healthcare IP Meeting April 8, 2026 & Manufacturing IP Meeting April 30, 2026

XI. Good of the Order

- Next Meeting June 8, 2026 in-person at Westmoreland County Community College, Commissioners Hall Room 2303, 145 Pavilion Lane, Youngwood, PA 15697 at 1:00 p.m.

IX. Open Forum

X. Adjournment
