



Experience Works! PLUS Internship Program

A program of the Westmoreland-Fayette Workforce Investment Board

Please review the EWP Handbook for full program eligibility and application processes. The WFWIB funds internships at its discretion and reserves the right to screen worksite and individual intern applications to ensure program eligibility. We cannot guarantee an interview or internship offer if a student is referred to one of the following organizations. Program spots are limited and filled on a rolling basis.

Internship Job Title:

Public History Intern

Location:

Laughlintown, PA

Responsibilities:

The intern will assist other team members in organizing, setting up, and facilitating educational programs for youth and adults. This includes facilitating field trips and summer day camp, leading guided tours in period clothing of the historic buildings, special events, and living history weekends.

Other responsibilities will include greeting and orienting visitors in a friendly and professional manner, performing light cleaning of the museum buildings and grounds, assisting in set-up and tear down of events, and other day-to-day operation tasks. The intern will also have opportunities to assist with marketing programs and events through social media posts and creating printed material.

Critical Skills:

The intern must be interested in sharing history with people of all ages and backgrounds; wearing period clothing during tours and events; demonstrate strong organizational, verbal, and written communication skills; basic knowledge on conducting research; and can work as part of a team or independently. They will have a basic knowledge of technology and technological programs such as the Microsoft Office Suite.