



Experience Works! PLUS Internship Program

A program of the Westmoreland-Fayette Workforce Investment Board

Please review the EWP Handbook for full program eligibility and application processes. The WFWIB funds internships at its discretion and reserves the right to screen worksite and individual intern applications to ensure program eligibility. We cannot guarantee an interview or internship offer if a student is referred to one of the following organizations. Program spots are limited and filled on a rolling basis.

Internship Job Title:

Marketing and Communications Intern

Location:

Greensburg, PA

Responsibilities:

- Working to further develop the Online City Directory at shopgreensburgpa.com.
- Assisting in social media planning and administration.
- Assist in planning/helping at events and with promotions.
- Helping with fundraising efforts.
- Attending organization meetings and events as possible.
- Attending community meetings with the President as possible.
- Various general office tasks.

Critical Skills:

- WordPress experiences helpful.
- Basic Photography skills.
- Interest/experience with social media - Facebook & Instagram.
- Design skills - photoshop experience helpful.