

**For Immediate Release – May 2022**  
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## **Westmoreland-Fayette Workforce Investment Board selects Kerry Fagan as new Contract/Data Coordinator**

To assist in the coordination, collection, and distribution of contracts and workforce data, the Westmoreland-Fayette Workforce Investment Board (FWWIB) has selected Kerry Fagan to serve as its new Contract/Data Coordinator. Fagan will be responsible for managing all contracts under the Workforce Innovation and Opportunity Act (WIOA) Title I Adult, Youth, Dislocated funding as well as other FWWIB required contracts in accordance with established State and Federal Government and Board requirements. Fagan will additionally provide FWWIB staff and clients with relevant workforce data and comprehensive data reports to assist with workforce development initiatives.



As a newly designed position for the FWWIB, the Contract/Data Coordinator will work closely with the FWWIB's Controller/Equal Opportunity Officer. The Contract/Data Coordinator will be the initial contact for vendors, sub-recipients, contractors, and others seeking training funding. (To read the FWWIB's press release on its new Controller/Equal Opportunity Officer position, follow the link here.)

Fagan was introduced to the FWWIB in 2019 as a summer intern under the FWWIB's Experience Works! PLUS Internship Program while receiving a degree in Business Marketing from Slippery Rock University. Designed to provide post-secondary education students with a paid experience relevant to their career interests, Fagan developed her professional skills and gained industry experience. She acted as the Youth Programs Assistant assisting then Youth Services Manager Janet Ward with youth program monitoring, reporting, and promotion. Proving her abilities in the workforce development sector, Fagan would continue interning with the FWWIB for two more summers.

"I am excited to work with Kerry yet again," share FWWIB Compliance Officer II/Equal Opportunity Officer Melissa Keys. "She started with us as an intern helping with the monitoring of our youth programs. I look forward to seeing Kerry utilize the skills she has learned through her internship and grow as a workforce development professional!"

During her final summer as a FWWIB intern in 2021, Fagan received a full-time opportunity with the Literacy Council of Southwestern Pennsylvania. In this role, Fagan assisted students with enrollment, performed data entry, developed reports, and assisted with marketing and outreach. Previous to her internship experience and full-time opportunities, Fagan gained valuable and practical skills through part-time employment at Chick-Fil-A as a front counter team member and cashier and Idlewild & Soak Zone as a trolley operator.

In her new role as the Contract/Data Coordinator, Kerry Fagan will perform initial contract negotiations with vendors, sub-recipients, and contractors and will prepare contracts that comply with WIOA and state regulations. Among many other responsibilities, Fagan will additionally serve as a liaison to training providers and Westmoreland-Fayette PA CareerLink<sup>®</sup> staff regarding state training regulations and policies.

“I am excited to start this journey and what it has entailed for me, both professionally and personally,” shared Fagan. “Working as an intern for the WFWIB was a great learning experience, so now that I am officially on the team, it makes me very happy.”

As the Contract/Data Coordinator, Kerry Fagan will assist the entire WFWIB staff by optimizing contract operations and coordinating workforce data that enhances workforce development initiatives and planning.

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### **About the Westmoreland-Fayette Workforce Investment Board**

The Westmoreland-Fayette Workforce Investment Board (WFWIB) is a non-profit entity consisting of appointees from the business, education, and labor sectors of Westmoreland-Fayette counties. The board is empowered to lead workforce development activities in Fayette and Westmoreland counties. The WFWIB is funded by the Workforce Innovation & Opportunity Act (WIOA), which provides funding to federal workforce programs and local Workforce Development Boards. The WFWIB oversees the three PA CareerLink<sup>®</sup> centers that are located in Westmoreland and Fayette Counties: PA CareerLink<sup>®</sup> Westmoreland County at Youngwood, PA CareerLink<sup>®</sup> Fayette County, and PA CareerLink<sup>®</sup> Alle-Kiski. For more information about the Westmoreland-Fayette Workforce Investment Board, please visit [www.WestFayWIB.org](http://www.WestFayWIB.org). The Westmoreland-Fayette Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.