

For Immediate Release
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**Westmoreland-Fayette Workforce Investment Board
approved Melissa Keys as new Controller/Equal
Opportunity Officer**

The Westmoreland-Fayette Workforce Investment Board (WFWIB) has approved Melissa Keys to act as its Controller/Equal Opportunity Officer. As the former WFWIB's Compliance Officer II/Equal Opportunity Officer, Keys provided expert oversight to the organization's compliance and equal opportunity efforts.

The Controller/Equal Opportunity Officer is a newly designed position for the WFWIB created during the restructuring of the organization. With newly received funding, restructuring the WFWIB plays a critical role in ensuring operations and services provided meet determined goals and outcomes. Among many other responsibilities, the Controller/Equal Opportunity Officer will oversee the development of accounting policies, monthly analytical analysis, and Equal Employment Opportunity operations, all of which Keys has extensive experience performing.



“We are excited that we were able to approve Melissa for this new position,” stated WFWIB Executive Director Janet Ward. “Melissa has proven herself to be more than capable of taking on this new role with nearly 14 years of working with the WFWIB and displaying the highest level of organization, coordination, and leadership. I believe she will only help the WFWIB grow and stay strong in this new role.”

Melissa Keys is an experienced fiscal and compliance professional with 16 years of experience. In her most recent role as Compliance Officer II/Equal Opportunity Officer for the WFWIB, Keys played an essential role in fiscal operations, compliance oversight, and implementing Equal Opportunity (EO) policies and activities. Keys started her career by processing invoices, reconciling bank statements, and producing a disaster recovery manual for Laurel Legal Services, Inc. In her previous roles, Keys developed her skills and abilities to guide fiscal and compliance efforts that would help her achieve her new position with the WFWIB. Melissa Keys holds a Bachelor of Science in Business Administration from the California University of Pennsylvania and a Master of Accounting and Financial Management from Keller Graduate School of Management.

“Melissa has been a valuable member of the WFWIB's financial department for over 10 years and is ready to take the next step in her career at the WFWIB,” shared Chief Financial Officer Thomas Whetsel. “We look forward to continuing working as a team.”

In her new role as Controller/Equal Opportunity Officer, Melissa Keys will provide oversight and support to the WFWIB fiscal team through dynamic leadership, direct preparation of financial statements and business reports, and coordination of all EO activities. Her new responsibilities will ensure that the WFWIB continues to provide the best workforce development programs and services available for the Westmoreland-Fayette area.

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About the Westmoreland-Fayette Workforce Investment Board

The Westmoreland-Fayette Workforce Investment Board (WFWIB) is a non-profit entity consisting of appointees from the business, education, and labor sectors of Westmoreland-Fayette counties. The board is empowered to lead workforce development activities in Fayette and Westmoreland counties. The WFWIB is funded by the Workforce Innovation & Opportunity Act (WIOA), which provides funding to federal workforce programs and local Workforce Development Boards. The WFWIB oversees the three PA CareerLink® centers that are located in Westmoreland and Fayette Counties: PA CareerLink® Westmoreland County at Youngwood, PA CareerLink® Fayette County, and PA CareerLink® Alle-Kiski. For more information about the Westmoreland-Fayette Workforce Investment Board, please visit www.WestFayWIB.org. The Westmoreland-Fayette Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.