



2021 Experience Works! PLUS Internship Program Notice of Approval Process & Competitive Conditions

Overview & Timeline:

As stated in the Westmoreland-Fayette Workforce Investment Board's (WFWIB) Experience Works! PLUS Handbook, funding for the internship program comes primarily through the Pennsylvania Department of Labor and Industry's (L&I) State/Local Internship Program (SLIP). This year, funding is significantly less than what local workforce development boards have typically received to support internship efforts in the past as L&I focuses on pandemic and broader economic challenges.

For the 2021 Experience Works! PLUS Internship Program, there are limited internship spots available. The WFWIB is aware that many interns and worksites are excited and eager to participate, but please understand that funding is very limited. In order to ensure that the WFWIB is supporting valuable, unique, and diverse internship opportunities, the application and program process for this program year has been adjusted. The timeline for the application and program process is as follows*:

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| • Announcement of 2021 Experience Works! PLUS Program | Friday, April 16, 2021 |
| • Application period begins | Friday, April 16, 2021 |
| • Deadline to apply to the internship program | Friday, May 7, 2021 at 4:30 p.m. EST |
| • Expected notification of approval | Friday, May 14, 2021 |
| • Intern Orientations and Worksite Meetings begin | Monday, May 17, 2021 |
| • Last day to complete Orientations and Worksite Meetings | Friday, May 21, 2021 |
| • Experience Works! PLUS Internships will commence on a rolling basis beginning: | Monday, May 24, 2021 |
| • Latest start date for an intern to commence their internship | Monday, July 5, 2021 |

*Dates specified within the timeline are subject to change. Notice to all those that have applied and the WFWIB's partners will be provided.

All those interested in applying to the Experience Works! PLUS Internship Program are strongly encouraged to review the Experience Works! PLUS Handbook found here. This handbook reviews what is needed to apply, the responsibilities and requirements of interns and worksites, and what is to be expected should you be approved to participate.

Evaluation of Applicants:

To ensure that the internship opportunities approved are the best opportunities possible, the WFWIB will evaluate applicants on several elements including but not limited to:

- Relation of the intern's post-secondary major/focus to the internship position.
- Quality of internship responsibilities and activities.
- Weekly hours that the intern is expected to work.
 - Priority will be given to those that plan to have the intern work 40 hours/week.
- Worksite's ability to provide Employer Match.